

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	77,357	71,980				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	70,000	75,000	5,000	7.14%	NO		
3 Total Other Receipts	258,868	67,280	-191,588	74.01%	YES	In 2017/18 Catterall Parish Council undertook consultation to provide play facilities on the Queen Elizabeth II Playing Field following a successful EU grant. Several VAT claims were made in that year which shows a decrease this year of -£41,000. The grant was claimed last year against the finished projects resulting in a decrease of -£151,000 in comparison. Catterall in Bloom increased their sponsorship by +£800 as they entered the National Finals and a loan made by the Parish Council has been repaid +£534.	
4 Staff Costs	36,554	38,352	1,798	4.92%	NO		
5 Loan Interest/Capital Repayment	0	0		0.00%	NO		
6 All Other Payments	297,691	108,057	-189,634	63.70%	YES	With the completion of the facilities on the Queen Elizabeth II Playing Field; there is a decrease in costs of -£151,000. The CCTV system was installed last year and has no ongoing this year -£4,500. These have a knock on effect with recoverable VAT -£30,000 and donations were down by -£900. There is a drop of -£3,000 against last year when a defibrillator, two metal benches and electrics for a second Christmas tree were purchased. However there was an increase in the audit; with the amount of money through the accounts +£450, training costs increased with the appointment of a new Parish Lengthsman +£500 and the PC purchased a trailer for his use within the parish+£1,350.	
7 Balances Carried Forward	71,980	67,851			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	71,980	67,851				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	439,006	443,260	4,254	0.97%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable