



CATTERALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD AT CATTERALL VILLAGE HALL

1st March 2022, at 7.00pm

Present:

Catterall Parish Councillors;

*I. Brayshaw, Chairman,
J. Finch, Vice-Chairman
Mrs. S. Bulman
Mrs. J. Bostock,
S. Kirkman
Mrs. J. Mackenzie,
Mrs. P. Perks
D. Sharples,
Gillian Benson, Clerk to the Parish Council
1 resident*

3481. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. K. O'Hanlon.

Wyre Councillor Liz Webster sent apologies

3482. NOTIFICATION OF INTERESTS

Councillors are asked to declare any interests on the agenda items and reminded that changes to your Register of Interests must be made within 28 days.

As members of Catterall Village Hall committee Cllr J Finch, Cllr S Kirkman and Cllr Mrs J Mackenzie declared a non-pecuniary interest in any general items on the agenda relating to the village hall. In respect of Item 3486, Catterall Village Hall car park, those same members declared a significant non-pecuniary interest on the basis that this involves a request for finance from the Parish Council and this may give rise to a perception of a conflict of interest and/or may prejudice their judgement. Under the Parish Council's Standing Orders those councillors will leave the meeting when this is discussed.

3483. MINUTES OF THE LAST MEETING

Resolved: Minutes of the Parish Council meeting held on 4th January 2022, having been circulated the minutes were signed by the Chairman.

3484. PUBLIC PARTICIPATION

The resident present did not raise any matters at this meeting.

3485 QUEEN ELIZABETH II PLAYING FIELD, CATTERALL

Deed of Covenant for s106 Monies

Wyre Council have confirmed £65,748 to be spent on improvements to the Multi Use Games Area and soft landscaping works. In accordance with Standing Order 23 the Deed of Covenant must be signed by the Chairman and Vice Chairman and witnessed by the Council's Proper Officer (the Clerk) at this meeting. Councillors authorised the Chairman

and Vice Chairman to sign this document. This money with other funds will be used to refurbish the Multi Use Games Area.

Resolved: The Chairman and Vice Chairman signed the Deed of Covenant.

Quotes for Replacement Multi Use Games Area

In accordance with Financial Regulations and competitive tendering four quotes for the work were obtained and circulated to councillors in an anonymised format to ensure supplier was chosen on objective grounds.

Resolved: Parish Council chose Fletchers Groundworks to carry out work on the Multi Use Games Area.

3486. CATTERALL VILLAGE HALL CAR PARK

At the January meeting councillors resolved to include a sum of £14,000 in its 2022/23 budget to help with car park resurfacing costs with the remainder of the funds being provided by Catterall Village Hall. Advice from Society of Local Council Clerks on VAT states that, if the Parish Council paid for the whole cost, it could reclaim the associated VAT, but village hall committee must not donate towards the cost. Councillors who stated an interest as members of Catterall Village Hall committee left the meeting. Councillors were asked if they would agree to the Parish Council paying the whole cost of the resurfacing and applying the premise outlined above. Village Hall members returned.

Resolved: Parish Council to pay the resurfacing the car park.

3487. VACANCY IN THE OFFICE OF PARISH COUNCILLOR

Cllr. K. O'Hanlon will resign from April 2022 resulting in Catterall Parish Council having two vacancies. Councillors asked to co-opt as soon as practicable.

3488. PARISH COUNCIL COMMITTEE MEMBERS

With Cllr. O'Hanlon's resignation there are vacancies in the Finance and Personnel Committees and a Councillor is needed to take over the monthly defibrillator inspections.

Resolved: Cllr. Mrs. S. Bulman to take monthly defibrillator inspections and report to The Circuit.

3489. ADVERTISING IN PARISH

The Gala Committee and Village Hall Committee are preparing a leaflet to be delivered to new homes in Catterall seeking volunteers and have invited the Parish Council to participate in return for sharing costs (unlikely to exceed £100). Councillors are asked whether they agree to participate?

Resolved; Councillors are supportive and offer one third towards costs.

Both committees wish to expand delivery to all Catterall homes, greatly increasing costs.

Resolved: The representative was asked to return with increased price for consideration.

3490. CLERK'S REPORT

Resolved: Report reviewed; Blue Plaques were actively being sought.

3491. POLICIES FOR REVIEW AND APPROVAL

Councillors are asked to review Standing Orders, Standing Orders for APM, Financial Regulations and Responsible Financial Officer – Duties and Responsibilities.

Resolved: Deferred until next month.

3492. TRAFFIC PROBLEMS AT JUNCTIONS ON TO THE A6

Lancashire County Council is aiming to have a plan formulated by mid-February, but the improvements at junctions may not be imminent as it will depend on the proximity of the developments which are provided funding, The plan will hopefully clarify some of these issues.

Resolved: To wait for answers to the specific questions put to Lancashire County Council.

3493. PLAYGROUND INSPECTION REPORT

The playground inspection raised several issues with the equipment, which need rectifying. Youth Shelter roof is rotting – alternatives between wood and plastic soffits and roofing felt and hire of platforms to carry out the job need writing.

Zip Wire running surface – asked Playdale for advice they suggested Nordic Lawn.

Do Councillors wish to investigate these costs?

Resolved: To source prices for repairs to Youth Shelter and Zip Wire.

3494. REPLANTING FLORAL BEDS ON QUEEN ELIZABETH II PLAYING FIELD

Catterall in Bloom was asked to compile a list of suitable species to cope with the field's conditions. This was circulated to Councillors, the Parish Council has budgeted for this improvement, but it must be resolved.

Resolved: To work with Catterall in Bloom to replant the Queen Elizabeth II Playing Field, Catterall floral beds.

3495. QUEEN ELIZABETH II PLATINUM JUBILEE

The Parish Council has registered to light a beacon on 2nd June, but this will cause health and safety problems for such an event on Playing Field. There is a suggestion to purchase a lasting memorial in the form of a bench and to plant a tree with plaque.

Councillors are asked to consider these items. (Budget £500)

Bench - £968 + VAT, delivery £105 + VAT and fixing £13 or £31 +VAT

Tree – will depend on age and size. Clerk sourced Copper Beach, Oak or Walnut, 7ft at £30 each. Bare rooted and will need planting this month

Royal British Legion – Queens Green Canopy Plaque from £57 + VAT

Royal British Legion - Jubilee Flag - £15.99 (5'x3')

Resolved: Purchase a Jubilee flag, an Oak tree is ordered but will be over Summered with planting at back end. Further suitable benches will be sought and priced by Councillors for consideration.

3496. REMOTE/HYBRID MEETINGS - UPDATE

Suggestion by Cllr. J. Finch. Society of Local Council Clerks is calling on Parish Councils to consider passing the following motion and writing to the Secretary of State to show support:

'This Council supports the petition launched by ADSO and LLG on 5 January with regard to remote and hybrid meetings. We agree to write to the Secretary of State for Levelling Up, Housing and Communities calling on the Government to change the law to allow councils the flexibility to hold such meetings when they deem appropriate within agreed rules and procedures.' Councillors considered this suggestion.

Resolved: The Parish Council supports this petition and will write to the Secretary of State.

3497. REQUEST FOR BINS, ROAD SIGNS ETC.

Do Councillors wish to request the price of small items of work/installation to be conducted by Lancashire County Council?

Resolved: Noted but did not wish to take up the offer.

3498. PLANNING APPLICATIONS**Planning Discharge**

21/00484/DIS

Proposal: Agreement of details reserved by conditions 03 (materials), 05 (foul and surface water disposal), 06 (drainage management and maintenance), 08 (groundwater protection/hydrological risk assessment), 13 (estate road management and maintenance), 16 (contamination), 17 (gas monitoring and risk assessment), 22 (landscape ecology management plan) and 28 (open space management plan) on application

21/00484/FULMAJ

Location: Land Northwest Of Cock Robin Lane And Northeast Of Garstang Road
Catterall

Applications Granted:

21/00484/FULMAJ

Proposal: Full Planning Application for the demolition of all existing buildings and structures other than the existing sub-station to be retained, and Erection of 80no. Residential Dwellings with associated car parking, associated infrastructure including Surface Water Drainage (SuDs), Hard and Soft Landscaping, Public Open Space inclusive of a play area, and diversion of existing Public Right of Way

Location: Land To Northeast Of Preston Lancaster New Road And Northwest Of Cock Robin Lane Catterall

21/01435/FUL

Proposal: Single storey rear extension

Location: 36 Baylton Drive, Catterall

21/01456/LBC

Proposal: Listed building consent for the erection of side porch to south facing elevation and enlargement of existing roof-lights to rear

Location: 5 Tricklebanks Catterall Lane Catterall

21/01455/FUL

Proposal: Erection of side porch to south facing elevation and enlargement of existing roof-lights to rear

Location: 5 Tricklebanks Catterall Lane Catterall

Planning Applications for consideration and comment:

Considered between meetings due to reply dates.

21/01435/FUL

Proposal: Single storey rear extension

Location: 36 Baylton Drive Catterall

Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.

22/00016/FUL

Proposal: Two storey rear extension (following demolition of existing single storey extension) (resubmission of 20/01288/FUL)

Location: Lonsdale Garstang Bypass Road Catterall

Resolved: The Parish Council has no objections to this planning application.

22/00112/HRN

Proposal: Removal of 13.5m length of hedgerow

Location: Land Adjacent Catterall Lane Catterall Lane Catterall

Resolved: The Parish Council objects to this planning application on environment grounds with nature, nesting birds, insects who rely on hedges. Protection of highway erosion.

3499. REPORTS FOR INFORMATION ONLY

Report of the representative on Lancashire Association of Local Councils

Cllr. D. Sharples reported on the visit by Police Divisional Commander Karen Edwards.

Report of the representative on Catterall Village Hall

Cllr. J. Mackenzie reported how busy the hall is with bookings.

3500. FINANCE

Change of bank account

The Parish Council is looking to change to Unity Trust; please note there is a monthly charge of £6 and no credit interest. The advantages against the present bank service outweigh the cost.

Resolved: To transfer Catterall Parish Council accounts to Unity Bank.

Accounts

The following payments received.

1.	Pilling Parish Council	£ 19.37	Phone and Broadband
2.	CCLA Investment Interest	£ 0.68	December 2021
3.	CCLA Investment Interest	£ 1.87	January 2022

Resolved: Councillors resolved to pay the following invoices received:

Payee	Amount	Details
Houghtons Filling Station	£ 55.20	Fuel
Houghtons Filling Station	£ 40.01	Fuel £95.21
Playdale Playgrounds Ltd	£2,464.56	Repairs play equipment
Haldane Fisher	£ 39.01	Catterall in Bloom
Haldane Fisher	£123.92	Catterall in Bloom £162.93
C and C Supplies	£ 38.16	Bitumen for car park
C and C Supplies	£ 8.34	Mortar
C and C Supplies	£ 23.76	Catterall in Bloom £70.26
Lancashire Association of Local Councils	£ 35.00	Councillor Training
	£2,827.96	

Bank Transfers/Direct Debits/Standing Orders

Staff cost	£1,935.59	
BT January	£ 51.65	
BT February	£ 51.65	
Easy websites	£ 27.60	
Towers and Gornall Accountants	£ 64.80	
Information Commissioners	£ 35.00	Data Protection Fee
2 nd Nature Safety	£1,800.00	Health and Safety Audit
Harrison Drury Solicitors	£832.80	

Bank Reconciliation

Resolved: Councillors accepted bank Reconciliation to 15th January and February 2022.

There being no further business the Chair closed
Catterall Parish Council meeting at 8.20pm.

Date

Chairman