



CATTERALL PARISH COUNCIL

Minutes of the Parish Council meeting held on 9th January 2024 at 7:00pm at Catterall Village Hall

Present: Cllrs I Brayshaw (Chair), J Bostock, S Bulman, J Finch, S Kirkman, J Mackenzie, L Ormerod and P Perks.

In Attendance: E Millington (Clerk and RFO), Lancashire County Cllr Shaun Turner, Wyre Cllr David Swift and 2 residents.

3912 Apologies for absence

Apologies for absence were received from Cllr D Sharples and the reason accepted.

3913 Declarations of interest and dispensations

There were no declarations of interest nor any request for a dispensation for any item on the agenda.

3914 Minutes of the last meeting

Councillors **resolved** that the minutes of the meeting held on 5th December 2023 be agreed as a correct record.

3915 Public Participation

At the request of the Chair, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.

Lancashire County Cllr S Turner gave further details on the proposed canal towpath improvement project, minute 3898 refers. The work has been roughly costed by Lancashire County Council Public Rights of Way team at £300,000 for the stretch between canal bridge 44 to 59. Various funding pots are being investigated and Cllr S Turner hopes to have already secured approx. £228,000. Catterall Parish Council are asked to consider contributing financially towards the Catterall stretch of towpath, see minute 3919.

The resurfacing of Joe Lane has been delayed due to drain improvement works, Lancashire County Cllr S Turner agreed to find out the dates for the drain works.

A resident asked if it was possible to have a waste bin placed along the new footpath between Cock Robin Lane and Joe Lane. Wyre Cllr D Swift agreed to raise this request with Wyre Council.

At the conclusion of the public participation and at the request of the Chair, councillors **resolved** to reconvene the meeting.

3916 Grass cutting contract

At present the grass on the football pitch on Queen Elizabeth II Playing Field and the Keepers Wood Way dog field is cut by a contractor. This contractor has informed the Parish Council that he is retiring from grass cutting.

The grass is cut using a mulching mower, approximately 18 times per year. Fortnightly over the growing season but weather and grass growing dependent.

Councillors confirmed that this is still the desired specification for the grass cutting contract and **resolved** to delegate the task of attempting to secure three quotes to the Clerk. This is in line with Financial Regulation 11.1.8.

3917 Annual playground inspection 2023

Councillors **resolved** to accept the 2023 annual playground inspection report for Queen Elizabeth II Playing Field, Catterall and to delegate the responsibility of fulfilling any recommendations to the clerk.

All risks are in the low or very low category. Playdale will be contacted to resolve some of the issues, and a quote will be requested for the work.

3918 Freedom of the Parish scheme

There are occasions when the parish council wishes to recognise a resident's exceptional or outstanding contribution to either the parish council or the parish over a prolonged period of time. However, parish councils have limited powers to demonstrate that recognition. One power that parish councils do have is that to award the Freedom of the Parish.

Councillors **resolved** to approve the creation of a Freedom of the Parish scheme to recognise exceptional service to the parish.

3919 2024/25 Budget

Councillors **resolved** to accept the third draft of the 2024/25 budget ('2024-2025 Budget v.4 - FINAL') including £4,000 towards canal towpath improvements.

In light of the budget, councillors **resolved** to precept £103,500 to conduct work in Catterall. The Band D equivalent is £94.57, an increase of £0.01 per annum.

3920 Finance

Receipts (for noting)

Payee	Amount	Details
Unity Trust Bank	£545.03	Interest

Payments (for approval)

Payee	Amount	Details
Bradshaws Farm Shop	£275.00	2 x Christmas trees
Amazon	£8.26	Christmas light switch on - crafts
Sue Bulman	£97.26	Christmas tree light switch on – crafts, mulled wine, mince pies, biscuits, disposable cups/plates
Haldane Fisher	£63.00	Biodiversity grant – timber for bird and hedgehog houses
Haldane Fisher	£26.14	Biodiversity grant - staples
Haldane Fisher	£382.34	Timber for wheeled play area fence repair/replacement
Laburnum Nurseries	£175.20	Trees x 3. Jubilee Oak, replacement cherry and replacement silver birch
Amazon	£11.85	Disposable gloves
Amazon	£16.90	Self adhesive rubber sheet

Amazon	£40.90	Clear wood preservative
C&C Supplies	£61.94	Mending plates, magnetic catches, torch, butane cartridges
HMRC	£2,270.00	2023/2024 Quarter 3

Payments by Bank Transfer (for approval) and by Direct Debit and Standing Orders (for noting)

1. Staff Costs for December	£2,642.55
2. LCC Pension	£1,033.13
3. Towers Gornall	£68.40
4. EE phone contract	£22.80
5. Easy websites	£27.60
6. Charge card expenses (27/12/23)	£6.00
7. Bank charges (04/09/23 – 04/12/23)	£27.00

Investments

CCLA investment £41,779.21 at 31st December 2023 (£179.97 reinvested)

Councillors **resolved** to note the receipts, approve the payments and to note the payments by Standing Order and Direct Debit and the reinvested investment receipt.

Statement of Accounts

Councillors **resolved** to accept the December statement and reconciliations for Unity current, Unity saver and CCLA.

Transfer of Funds

Councillors **resolved** to approve a transfer of £10,000 from Unity saver to Unity current to cover payments.

Budget Monitoring

Councillors **resolved** to accept the budget update dated 31st December 2023.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

3921 Reports from subject leads and outside body representatives

QEII Playing Field

None.

LALC Wyre Area Committee

The next meeting is the 31st January 2024.

Catterall Village Hall

Catterall Village Hall is continuing with ongoing maintenance, including the roof repair. The internet will be reconnected in the Village Hall in the next couple of weeks.

Catterall Gala

The Gala Committee's AGM will be on the 18th January 2024.

3922 Clerk's report

Councillors **noted** the information in the Clerk's report.

3923 Action Tracker

Councillors **noted** the information contained in the action tracker.

3924 SPID Report

Councillors **noted** that the SPID data from LC48 Garstang Road (Southbound) wasn't available and would follow in due course.

3925 Questions to councillors

None.

There being no other business the Chair closed the meeting at 7:55pm.