



CATTERALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 7th February 2023 at 7pm at Catterall Village Hall

Present: Cllrs I Brayshaw (Chair), J Bostock, S Bulman, J Finch, S Kirkman, J Mackenzie, P Perks and D Sharples

In Attendance: E Millington (Clerk and RFO), Wyre Cllr E Webster, Lancashire County Cllr S Turner and 1 resident

3707 Apologies for absence

No apologies for absence.

3708 Declarations of interest and dispensations

There were no declarations of interest nor any request for a dispensation for any item on the agenda.

3709 Minutes of the last meeting

Resolved: that the minutes of the meeting held on 3rd January 2023 be agreed as a correct record.

3710 Public Participation

At the request of the Chair, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.

Wyre Cllr E Webster gave an update on the abandoned building at the end of Catterall Gates Lane, minute 3691 refers. The building has been sold and the new owners have secured the property, installed CCTV cameras and provided a phone number for any arising issues.

Cllr Webster notified the council that a call had been received from a member of the public regarding theft and abuse at the Co-op in Cloughton.

Lancashire County Cllr S Turner notified the council that he has a budget provision of £500 for coronation events.

The resident noted that the post box from Cock Robin Lane has still not returned, minute 3559 and 3672 refers. The clerk is still making regular contact with Royal Mail regarding this post box.

On the 29th December 2022, Royal Mail gave a timeframe for replacement of a further 25 weeks. Stating they were *'liaising with the Highway Authority to obtain clearance for the proposed site. We'll also contact the utility companies to ensure the proposed site doesn't interfere with existing pipes or cables, etc.'*

This contradicts the timeframes that the parish council has been provided with in the past and didn't offer any explanation for the timeframe extension. The clerk has put in

a complaint to Royal Mail and contacted Ben Wallace MP. The response from Royal Mail to Ben Wallace's office further contradicts the response to the clerk, stating that Royal Mail are '*currently awaiting consent from Wyre District Council*'.

Cllr Webster has contacted Wyre who have no knowledge of this situation and Cllr S Turner is in the process of checking with Lancashire County Council via Highways. The clerk will continue to pursue the return of the post box.

At the conclusion of the public participation and at the request of the Chair, councillors **resolved** to reconvene the meeting.

3711 King Charles III coronation

The coronation of King Charles will take place on Saturday 6th May 2023. Councillors **resolved** to plant a tree to commemorate the event.

3712 Playground inspection report

Councillors **resolved** to accept the annual playground inspection report and to delegate the responsibility of fulfilling any recommendations to the clerk.

3713 SPID Report

Councillors **resolved** to accept the SPID reports from Garstang Road, Northbound (December 2022) and Baylton Drive, SW bound (January 2023).

Councillors also **resolved** to share these reports with the Road Safety Partnership, the police and to upload onto the website. Statistics from the SPID reports will be shared via Facebook.

3714 SPID bracket for Joe Lane

Following reports on Facebook of vehicles travelling at high speeds on Joe Lane, Councillors **resolved** to install SPID brackets in this location. The Parish Council already owns a spare SPID bracket, the clerk is to identify suitable locations and to arrange installation with Lancashire County Council

Claughton on Brock Parish Council are to be asked if they would like the SPID to be located on the Claughton side of Joe Lane as well, and if so, asked if they would contribute financially to having a post installed.

3715 Car park barrier

On the 30th January the car park barrier was hit by a van with a roof rack. The van successfully entered the car park but hit the barrier when exiting. The barrier didn't sustain any visible damage, but the impact did destroy the padlock. Councillors **resolved** to purchase a height restriction sign to affix to the barrier.

3716 Catterall in Bloom - Buddy Bench planting

The Parish Council approved in principle, Catterall in Bloom's request to create a new flower bed to enhance the Buddy Bench, minute 3648 refers. Councillors **resolved** to accept the proposed planting plan.

Catterall in Bloom requested that the plants for this project are funded by the Parish Council. Catterall in Bloom will be funding the new green area at Stone Cross Garden's. Councillors **resolved** to fund the project at a cost of £490.00

3717 No cold calling stickers

Councillors approved a 'no cold calling' sticker scheme, following a spate of cold calling in Catterall, minute 3625 refers. Councillors **resolved** to purchase 300 100mm x 60mm window stickers and 300 smaller window stickers.

3718 'Practical Compliance for CCTV' webinar – 20th July

Councillors **resolved** that the Clerk should attend a webinar hosted by SLCC titled 'Practical Compliance for CCTV' at a cost of £30 + VAT. This will help ensure that the Parish Council meets its compliance obligations ahead of the car park CCTV improvements that are budgeted for 2023/24, minute 3678 refers.

3719 Lengthsman fuel allowance

The Lengthsman's hours were increased from January 2023 by 5 hours per week, minute 3692 refers. Councillors **resolved** to increase the Lengthsman fuel allowance by 20% or £12, to allow for travel within the parish during these additional hours. This brings the fuel allowance to £73 a month.

3720 Planning

Reference: 22/01220/FUL

Proposal: Single storey side extension

Location: 37 The Parklands, Catterall, Preston, Lancashire, PR3 1YT

Reference: 22/01213/FUL

Proposal: Conversion of existing attached double garage to ancillary living accommodation

Location: Lodge House, 1 Calico Drive, Catterall, Preston, Lancashire

Councillors **resolved** to offer no objections to these applications.

3721 Finance**Receipts (for noting)**

Received from	Amount	Details
Unity Trust Bank	£133.21	Unity Saver Interest

Payments (for approval)

Payee	Amount	Details
C&C	£195.05	Hardcore for bench bases
C&C	£39.96	Catterall in Bloom
Haldane Fisher	£14.69	Timber for bench bases
Glasdon	£1,432.09	C Trickett bench
Houghtons	£61.00	Fuel – December 22
B. Robinson	£20.00	Bat boxes
Lancashire Association of Local Councils	£35.00	Preparing for local elections Training session
Armstrongs	£363.52	Leaf blower service and repair
C&C Supplies	£51.77	Combination lock x 2
Houghtons	£122.02	Fuel – January and February
Lexis Nexis	£131.99	Arnold Baker book 13 th edition
Harrison Drury Solicitors	£2,323.50	Legal services

Payments by Bank Transfer (for approval) and by Direct Debit and Standing Orders (for noting)

1. Staff Costs for January	£2,591.53
2. P Hartley (expenses)	£547.69
3. LCC Pension	£1,028.34
4. Towers Gornall	£64.80
5. Plusnet	£35.27
6. Easy websites	£27.60
7. Bank charges (04/09/22 to 04/12/22)	£25.05

Investments

CCLA investment £25,209.73 at 30th November 2022 (£43.35 reinvested)

CCLA investment £25,265.34 at 31st December 2022 (£55.61 reinvested)

Councillors **resolved** to note the receipts, approve the payments and to note the payments by Standing Order and Direct Debit and the reinvested investment receipt.

Statement of Accounts

December and January bank reconciliations for Unity current and Unity saver.

November and December bank reconciliations for CCLA.

Transfer of Funds

None

Budget Monitoring

None

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**3722 Reports from subject leads and outside body representatives****QEII Playing Field**

None

LALC Wyre Area Committee

Cllr Sharples informed the council that, at the January meeting of LALC, Wyre Council gave a talk on the revised Local Plan. Neighbourhood Sergeant for Garstang Sergeant Laraine Lister was also in attendance. The next LALC meeting will be in April.

Catterall Village Hall

The Village Hall has been very busy.

A new 'warm space' has been opened in the Village Hall on Fridays 11am-2pm. This is in response to the warm space scheme, running from November 2022 until March 2023. The warm space has been popular and the group running it, Roots to Branches, are seeking funding to keep the group going after the grant runs out in March 2023.

Catterall Gala

None

3723 Clerk's report

Councillors **noted** the information in the clerk's report.

3724 Action Tracker

Councillors **noted** the information contained in the action tracker.

3725 Questions to councillors

None

3726 Exclusion of the press and public

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960 councillors **resolved** to exclude the press and public to discuss legal matters.

3727 Update on Legal Matters

Cllr Brayshaw updated councillors on legal matters which have been raised with the parish council.

There being no other business the Chair closed the meeting at 7:45pm.