



CATTERALL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

**HELD ON TUESDAY
3rd September, 2019 at 7.00pm**

AT CATTERALL VILLAGE HALL,

Present: *Councillors; J. Finch, Chairman,
Mrs. S. Bulman,
M. Butler,
S. Kirkman,
K. O'Hanlon,
D. Sharples,
Gillian Benson, Clerk to the Parish Council
Wyre and County Councillor S. Turner
Wyre Councillor E. Webster*

3079. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. I. Brayshaw, Chairman.
In the absence of the Chairman the Vice-Chairman took the meeting.

3080. NOTIFICATION OF INTERESTS

Councillors were asked to state any interests in matters to be discussed at this meeting and are reminded that changes to their Register of Interests must be made within 28 days.

3081. MINUTES OF THE LAST MEETING

Resolved: The minutes of the Council meeting held on 6th August, 2019, having been circulated to members were agreed and signed by the Chairman as a true record.

3082. PUBLIC PARTICIPATION

Standing Orders were suspended to receive information.

Lancashire County Councillor Turner

The Councillor reported on queries about a house on Cock Robin Lane, Wyre Council has been unable to trace the owner, but the land is classed as a secure building site. The junction of Baylton Drive was included for modification when the Pickerings site was developed, Lancashire County Council has investigated but, it is part of a section 106; therefore it is Wyre Council who must enforce the condition. According to Wyre planning there is no provision for an open space on the Daniel Fold development and so, having received planning permission, part of the green space is to be developed and there are no funds to be used on the Queen Elizabeth II Playing Field. There are 4 affordable houses on site, 2 to rent and 2 as shared ownership. Councillors raised the number of families in the new houses who are forced to appeal for primary school places. The funding set by the Government is triggered by criteria and schools cannot access this to expand schools before children start attending. County engineers to investigate Hamers Wood Drive junction with Cock Robin Lane this week as to safety with the number of parked cars.

Walking to School Project has received a boost from Lancashire County Council; although it doesn't meet the criteria for improvements. Highways have set up a funding pot whereby local councils and organisations are able to pay in and assist in improvements in their area. The TRO has been planned for improvements from number 23 to 35, Garstang Road for 21st – 30th October when the pavement will be widened and the camber changed for safety of pedestrians. The Parish Council were willing to make a donation in principle towards this work subject to receiving a written request from the group.

Some of the new residents, whose drives access directly onto Joe Lane, have complained about speeding traffic.

Works are still to be completed before Goose Lane is adopted and weight limits are put on Cock Robin Lane and Joe Lane. There was a call for enforcement to modify the traffic, but this is a matter for the Police.

Wyre Councillor Webster

Cllr. Webster reported on the Wyre Voice, an annual publication by Wyre Council where many rural residents voiced their disappointment as to the contents. She added that before the next publication Wyre Council will be asking to Parish Clerks for information.

The meeting was resumed.

3083. CHRISTMAS TREE SWITCH-ON

In past years St. Helen's Church has led the celebrations at the Christmas switch-on, but last year the Parish Council was informed at short notice that the church were unable to organise the walking event on the A6 and there was no time for the Parish Council to insure and train marshals. This year's Catterall's event will take place on the Queen Elizabeth II Playing Field; which is much safer than the Memorial Garden location. Councillors considered when the event will take place, is the walk to Churchtown to be part of the celebrations and will refreshments be provided?

Resolved: The Parish Council agreed on Sunday 1st December at 5.00pm with refreshments provided.

3084. CATTERALL IN BLOOM INSURANCE

Catterall in Bloom sent a thank you card to the Parish Council. The Parish Council insurance has asked that all volunteers are registered with the Parish Council. The clerk has created a volunteer form with insurance guidelines to keeping volunteers safe. Risk assessments are required for every site. Times and work to be undertaken also need to be detailed.

Resolved: Cllr K. O'Hanlon will be the lead councillor in consultation with the clerk and Catterall in Bloom as to the work required.

3085. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS WORKSHOPS

Resolved: Cllr. K. O'Hanlon is attending the Finance Workshop.

3086. SKYSCAPE DRONES

'SkyScape Drones, a local aerial photography business uses drones to capture high quality images of the area. Their intention would be to attend the field at sunrise, taking off in the centre of the field and getting some aerial images from above to use on my local social media pages and for the Parish Council to use. We live in such a beautiful area and the equipment I use offers a chance to see things from a different perspective.

I am authorised by the Civil Aviation Authority to carry out commercial operations and I hold full public liability insurance to the value of £1,000,000.

Would the parish allow me to do this, as I require permission to take off and land on the field?'

Councillors discussed a number of issues this may bring and with further information from SkyScapes were able to grant permission.

Resolved: The Parish Council grants permission to SkyScapes to use the Queen Elizabeth II Playing Field for the flying of drones over nearby fields and rivers, but not houses.

3087. VACANCY IN THE OFFICE OF PARISH COUNCILLOR

Resolved: The Parish Council has received interest from a number of residents to become a Parish Councillor and will hold an information evening to talk to them.

3088. PLANNING APPLICATIONS

Granted Planning Applications:

19/00363/FUL

Proposal: Proposed extension to industrial building for ancillary storage use and new access road (part retrospective)

Location: Riverside Industrial Park Offices, Tanyard Road, Catterall Gates Lane, Catterall

Planning Application Refused

19/00608/FUL

Proposal: Single storey side & rear extension (following removal of existing conservatory)

Location: 5 Meadowcroft Avenue Catterall

Planning Applications commented upon:

19/00862/LMAJ

Proposal: Variation of condition 3(b) on application 16/01083/LMAJ to extend period of operation.

Location: Westfield Farm Garstang Road Claughton-On-Brock

Resolved: The Parish Council has no objections to this planning application.

3089. REPORTS FOR INFORMATION

Report on Queen Elizabeth II Field

Cllr. J. Finch reported that work may start a little later due to personal circumstances.

Catterall Parish Council Facebook Page

Cllr. S. Kirkman reported on items he's posted recently including the circus,

3090. FINANCE

Catterall Parish Council administers sponsorship funding for Catterall in Bloom, this is not the Parish Council's money.

The following payments have been received;

1. Catterall in Bloom sponsorship	£ 30.00	Cash
2. Catterall in Bloom Sponsorship	£ 30.00	Rockform
3. Pilling Parish Council	£ 16.20	Phone and B/band
4. James Richards Circus	£300.00	donation
5. Mr. J. Waite	£334.00	

Final payment on the loan for book printing.

Resolved: Councillors resolved to pay the following invoices received:

Cheque	Payee	Amount	Reason
2395	G. Benson	£ 29.63	Clerk's reimbursements
2396	Haldane Fisher	£ 16.20	Post mix (5.40+10.80)
2398	Lancashire County Council	£5,150.00	Feeder Pillar and lights
2399	Armstrongs Garden Machinery	£ 34.80	Cutter repair
2400	C and C Supplies	£ 11.83	(3.68 + 8.15)
2401	Houghtons Filling Station	£ 111.01	Petrol and Diesel
2402	Parish and Town Training Partnership	£ 25.00	Finance Workshop
2403	Fletchers Garden and Driveways*	£22,895.46	Playing Field
2404	Cheshire S L C C	£ 30.00	Conference
2405	Olive Branch Landscapes**	£ 774.00	(432+312)
2406	Haldane Fisher	£ 11.53	wood for the Multi-Use Games Area
		£29,089.46	

* Previous cheque was not accepted by bank.

** Payment shows new price plus July's cheque which did not arrive.

Direct Debits/Standing Orders

BT	£ 46.14
Staff costs	£3,970.39
Easy-web-sites	£ 27.60

Bank Reconciliation

Resolved: The bank Reconciliation 15th August, 2019 was accepted by Councillors.

3091. QUESTIONS FOR COUNCILLORS

Stalmine Parish Council's SpID

Catterall Parish Council asked Stalmine Parish Council if they would consider donating their SpID as the model is out of production, according to Alan Cox, Lancashire County Council SpID officer.

From Stalmine Parish Council;

At last week's meeting the council discussed Catterall Council's request for the broken SpID to be donated so that it can be used for spare parts and decided that it makes sense for Catterall to keep it.

Parish Lengthsman

Grounds Contract with Kirkland Parish Council

Kirkland Parish Council agreed to an increase of one hour per week for the Parish Lengthsman and there will be an increase in payment from £773 by-monthly to £869.

Public Footpath 14

Reported as the hedges are encroaching beyond Stones Lane; Councillors reported the work was carried out two weeks ago.

There being no further business the Chairman closed the meeting at 8.20pm.

Date

Chairman