



CATTERALL PARISH COUNCIL

MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING

4th AUGUST, 2020

Present:

Catterall Parish Councillors;

*I. Brayshaw, Chairman,
J. Finch, Vice-Chairman
Mrs. S. Bulman,
S. Kirkman,
Mrs. J. Mackenzie,
K. O'Hanlon,
D. Sharples,
Gillian Benson, Clerk to the Parish Council*

3211. APOLOGIES FOR ABSENCE

*Apologies were received from Cllr. Mrs. G. Balshaw for this meeting.
Wyre Councillor Webster and Lancashire County Councillor Turner sent apologies*

3212. NOTIFICATION OF INTERESTS

Councillors are asked to declare any interests on the agenda items and reminded that changes to your Register of Interests must be made within 28 days.

3213. MINUTES OF THE LAST MEETING

Resolved: Minutes of the Parish Council meeting held on 7th July, 2020 having been circulated were signed as a correct record.

3214. PUBLIC PARTICIPATION

Standing Orders were adjourned to allow residents to speak.

Lancashire County Council

Weight limit traffic regulations are confirmed on Cock Robin Lane and Joe Lane; traffic warning signs are in place on Cock Robin Lane, waiting for signs on Joe Lane. Councillors are concerned at the number of HGVs still using the lane. Local businesses using HGVs will be contacted as to the restrictions and to use Westfield Drive as this was purpose built for heavy traffic; also to request the Police to carry out intermittent enforcement to reinforce the restrictions.

Standing Orders were resumed.

3215. WYRE COUNCIL – 3 YEAR REVIEW OF PUBLIC SPACES PROTECTION ORDERS Control of Dogs and Dog Fouling

Resolved: To send the Queen Elizabeth II Playing Field consultation map produced last month, with reasons as to the restrictions.

3216. FINANCE QUERY

The Parish Council queried the accountant's annual charge, as there were significant differences with Catterall Parish Council's and other local Parish Councils of a similar size.
Resolved; To make further enquiries as to the initial reply.

3217. CHARITY REQUESTS

The number of national charities appealing to Parish Councils for donations during the pandemic has increased. Councillors considered writing a policy for donations.
Resolved: To formulate a Catterall Parish Council donations/grant policy.

3218. PLANNING APPLICATIONS**Certificate of Lawful Development:****20/00646/LAWP**

Proposal: Lawful development certificate for proposed erection of single storey extension at rear following demolition of existing single storey extension

Location: 6 Conway Close Catterall

20/00677/LAWP

Proposal: Certificate of Lawfulness for use of premises as a children's care home for up to two young persons

Location: 2 Higher Moor Field Catterall

Planning Applications to consider and comment:**20/00639/FULMAJ**

Proposal: The erection of a module office pod (B1a), access road, and parking in association with the existing Collinson business (resubmission of 19/01167/LMAJ)

Location: Riverside Industrial Park Catterall Gates Lane Catterall

Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.

20/00663/FUL

Proposal: Erection of a building for agriculture to cover a midden

Location: Ripon Hall Farm Catterall Lane Catterall

Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.

3219. REPORTS FOR INFORMATION ONLY;**Report on Queen Elizabeth II Field**

The landscape company will return this week to finish the planting. The Councillors agreed to use distancing banners for the play areas on the field.

Councillors agreed to the tree inspection quote from Wyre Council.

Catterall Parish Council Facebook Page

Cllr. S. Kirkman advertised the Parish Lengthsman position and this has generated a number of responses, as has the advert in the Green Magazine.

3220. FINANCE**Audit 2019 – 2020**

Notice from PKF Littlejohn for the conclusion of the external auditor for 2019 – 2020. 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in

accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Notice of Conclusion of Audit will be posted on the web site and noticeboards.

Accounts:

The following payments have been received;

- | | | | |
|----|---------------------------|---------|-----------------------|
| 1. | Pilling Parish Council | £ 21.89 | |
| 2. | Lancashire County Council | £198.00 | Amenity Grass Cutting |

Resolved: Councillors resolved to pay the following invoices received:

Cheque	Payee	Amount	Reason
2496	Jon Cuff Electrical	£ 99.00	Christmas Tree, 2018
2497	Olive Branch Landscapes	£632.02	Grounds Maintenance
2498	C and C Supplies	£ 51.86	
2499	Houghtons Filling Station	£ 95.27	Fuel
2500	Focus Magazine	£156.00	Advert in Green Mag.
2501	Easy Web Sites	£360.00	Web site redesign
2502	Amberol Ltd.	£ 42.00	Voice box for litter bin
2503	Haldane Fisher	£ 16.99	Wood for backboards
2504	PKF Littlejohn LLP	£480.00	External Auditors
		£1,933.14	

Direct Debits/Standing Orders/Transfers

- | | | |
|----|----------------------------------|-----------|
| 1. | Parish Lengthsman reimbursements | £ 60.83 |
| 2. | Clerk's reimbursements | £ 48.93 |
| 3. | BT | £ 60.54 |
| 4. | Easy-web-sites | £ 27.60 |
| 5. | Staff costs: July | £3,760.36 |

Bank Reconciliation to 15th July

Resolved: Bank Reconciliation to 15th July, 2020 were accepted.

3221. QUESTIONS FOR COUNCILLORS

Tree Inspection for Queen Elizabeth II Playing Field

Councillors accepted the quote to carry out a full tree inspection of the Queen Elizabeth II Playing Field.

Public Bridleway 12

Reported to Lancashire County Council as the hedge needs cutting and despite asking the owner nothing has happened. The Parish Lengthsman has cleared the weeds, self-sets etc. from behind Nightingale Way.

*There being no further business the Chairman closed
Catterall Parish Council meeting at 7.40pm.*

Date

Chairman