



## **CATTERALL PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING**

**HELD ON TUESDAY  
7th August, 2018 at 7.00pm**

**AT CATTERALL VILLAGE HALL,**

*Present:*                      *Councillors;* *J. Finch, Chairman,*  
*Mrs. S. Bulman,*  
*R. Hill,*  
*S. Kirkman,*  
*K. O'Hanlon,*  
*E. Taylor,*  
*D. Sharples,*  
*Gillian Benson, Clerk to the Parish Council,*

#### **2935. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. I. Brayshaw, Cllr. M. Butler and Cllr. Mrs. P. Bugeja for this meeting.

#### **2936. NOTIFICATION OF INTERESTS**

Councillors were asked to state any interests in matters to be discussed at this meeting and are reminded that changes to their Register of Interests must be made within 28 days.

#### **2937. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Council meeting held on 3rd July, 2018, having been circulated to members were agreed and signed by the Chairman as a true record.*

#### **2938. PUBLIC PARTICIPATION**

Standing Orders were suspended to receive information.

No residents were present at this meeting.

The meeting was resumed.

#### **2939. KIRKLAND AND CATTERALL ST. HELEN'S CHURCH OF ENGLAND PRIMARY SCHOOL BECOMING AN ACADEMY**

Cllr. D. Sharples declared as a governor at the school.

There was puzzlement by the Councillors as to how a change in status would benefit the school. The Bay Learning Trusts lead partner is Ripley St. Thomas School and the hierarchy of the board of directors renders the governing body with no decision making powers in the school. Teachers can be moved between other schools, which effects children's continuity in learning. The scheme was introduced as a way to improve schools, but there has been no evidence to prove this and there was initially government money, but this has dried up. But the school is not in critical measures, so what sort of support is needed? How can a high school in Lancaster take account of Kirkland and Catterall St. Helen's Church of England Primary School's best interests? Councillors considered that Kirkland school was not big enough to benefit from academy status.

**2940. GENERAL DATA PROTECTION REGULATIONS**

Updated General Data Protection Regulations policies for resolution.

Further General Data Protection Regulations for consideration;

ICO Check List for General Data Protection Regulations

Definition of personal data

Privacy impact Assessment Code of Practice

Privacy Impact Assessment (PIA)

Privacy Impact Assessment Form - Projects

Privacy Impact Assessment Form – identifying the need

Data Breaching Report Form

Subject Access Request Form

Consent under General Data Protection Regulations

Guide to Privacy and Electronic Communications and Regulations Audit

*Resolved: All the General Data Protection Regulations, having been read and understood by councillors were accepted.*

**2941. ENTRANCE SIGN TO QUEEN ELIZABETH II PLAYING FIELD**

Cllr. J. Finch reported following all the improvements on the playing field the sign at the entrance to the field is not relevant for users. Councillors considered a new sign which would include both the Queen Elizabeth II Playing Field and the Village Hall.

*Resolved: Approach the Village Hall as to combining the wording for a gateway sign.*

**2942. PLANNING APPLICATIONS****Application Granted:**

18/00030/LAWE

Proposal: Lawful Development Certificate for existing use of land to the side of the existing house as domestic curtilage with an access

Location: 4, Calder Terrace, Stones Lane, Catterall

18/00054/FUL

Proposal: Erection of a detached outbuilding comprising of 3 bay garage, store, W/C and gymnasium and relocation of existing gates

Location: Catterall Coach House Garstang Bypass Road Catterall

**Planning Enforcement**

Wyre Council is looking into the rising road levels on Miller's site, but no decision to date.

**Planning applications considered:**

18/00690/FUL

**Proposal:** Erection of 7 dwellings (plots 32-34 and 118-121) (substitution of house types including 4 additional plots to planning permission ref. 14/00681/OUTMAJ and 16/00987/REMAJ)

**Location:** Land at Daniel Fold Farm Daniel Fold Lane Catterall

*Resolved: The Parish Council **objects** to this planning application and seeks neighbourhood notification. The additional houses sacrifice the green open space and exit to the A6, which is now at capacity.*

**Planning applications in Bowgreave**

Concern was expressed on the amount of planning applications in Bowgreave; the latest application was called in by a local Wyre Councillor as the applicant is the ward Councillor. The impact from traffic generated by new developments in Bowgreave impact directly on Catterall so it would have been curtesy to consult. The development is disproportionate to the size of the village and the A6 is at capacity and can take no more developments.

*Resolved: To object to this planning application.*

**2943. REPORTS FOR INFORMATION****Report on Queen Elizabeth II Field**

Cllr. J. Finch reported the completion of the path and exercise pods, it is already well used and Councillors have received compliments. The Parish Council will be looking at the grant claims shortly. Work on the older children's area and wheeled play area will be starting on 28th August.

**Report of the representative on Catterall Village Hall**

Cllr. R. Hill reported on the tarmac patching work Tim had undertaken on the car park, a donation received from the recent circus visit and reminded the committee of funding opportunities as they carry charity status and to look at funding as part of Lancashire Village Hall Association.

**Wyre Area Lancashire Association of Local Councils**

Police Chief Ins. Mark Morley, Ins. J. Smith and Sergeant Laidlow attended following rumours Garstang Police officers were to be redeployed in Fleetwood or Lancaster. He gave assurances that Garstang Police station would be fully staffed 24/7 by staff working out of Garstang plus a new Community Beat Manager. 50 more communication staff and more officers are to be employed. Local investigative teams will be created looking at patterns to stop criminals. Councillors asked about Police responsibilities during road closures more especially the recent closure of the M6 which caused havoc locally.

**Report from Catterall in Bloom**

The village was judged on 19th July with the results published on October. Judges noted the new bench at the Memorial Garden, the hay feeder at Duckworth Bridge and Beaconsfield Terrace was incorporated as a neighbourhood for the first time. Permission is confirmed for the gateway sign on Cock Robin Lane. During the recent hot weather watering of flowers on Stone Cross Garden stopped and some plants were lost, grey water was used on the vegetables. The Bloomers wished to thank Tim for all his work keeping the village clean and tidy both for the run up to the judging and beyond.

**2944. FINANCE**

The following payments have been received;

1.	Pilling Parish Council	£ 13.39	Phone and Broadband
2.	Catterall Gardening Club	£150.00	Catterall in Bloom
3.	James Richards Circus	£300.00	Donation
4.	Lancashire County Council	£198.00	Amenity Grass Cutting
5.	Kirkland Parish Council	£747.58	Grounds Maintenance

**Direct Debits/Standing Orders**

BT	£ 52.34
Staff costs (370 + 370 + 370 + 800)	£1,910.00
Pensions (366.31 + 19.23 + 23.12 + 19.23)	£427.89
Easy-web-sites	£ 24.00

**Bank Reconciliation**

*Resolved: Bank Reconciliation to 15<sup>th</sup> July, 2018 was accepted by Councillors.*

*Resolved: Bank transfer £20,000 to cover costs accepted.*

*Resolved: Councillors resolved to pay the following invoices received:*

Cheque	Payee	Amount	Reason
2250	Streetscape	£15,354.00	Exercise Equipment
2251	Fletchers Gardens and Driveways	£12,660.00	Trim Trail and pods
2252	Clerk's Salary and expenses	£ 54.22	(Salary £30.58 + Expenses £23.64)
2253	Parish Lengthsman Wages and expenses	£662.91	(Wages £557.01 + Expenses £105.90)
2254	Nortech Security Systems Ltd	£3,444.00	CCTV on Queen Elizabeth II Playing Field
2255	DFX Systems	£ 45.00	email updates
2256	C and C Supplies	£ 75.77	Spray paint, copper grease and grass crete
2257	Void	£ 0.00	
2258	Olive Branch Landscapes	£312.00	Grounds Maintenance
2259	Mrs. G. E. Nickson - Garden Angel	£5,703.50	Project managing the improvements on the playing field.
2260	Houghtons Filling Station	£143.63	Petrol June and July
2261	C and C Supplies	£ 87.80	Concrete, granite setts and waste and drill bits
		£38,542.83	

#### **2945. QUESTIONS FOR COUNCILLORS**

##### **Public Rights of Way Reports:**

Footpath 1, Catterall Lane

Bridleway 12, Catterall Gates Lane

##### **James Richards Circus**

The circus packed up and left on Sunday 22nd July following an additional performance, due to demand!!! No problems, no mess, no litter, no noise or disruption and no damage to the field. Looking to return next year, just not the same weekend as the Scarecrow or Ice Cream Festivals.

##### **Agenda Delivery**

Councillors were asked to consider the cessation of printed agendas, which the clerk deliveries by hand and accept the emailed copies?

*There being no further business the Chairman closed the meeting at 8.15pm.*

Date .....

Chairman .....