



CATTERALL PARISH COUNCIL

MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING

**7th JULY, 2020
AT 7.00PM**

Present:

Catterall Parish Councillors;

*I. Brayshaw, Chairman,
J. Finch, Vice-Chairman
Mrs. S. Bulman,
S. Kirkman,
Mrs. J. Mackenzie,
K. O'Hanlon,
D. Sharples,
Gillian Benson, Clerk to the Parish Council
Wyre Councillor Webster*

3196. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. Mrs. G. Balshaw for this meeting.

3197. NOTIFICATION OF INTERESTS

Councillors are asked to declare any interests on the agenda items and reminded that changes to your Register of Interests must be made within 28 days.

3198. MINUTES OF THE LAST MEETING

Resolved: Minutes of the Parish Council meeting held on 2nd June, 2020 having been circulated were signed as a correct record.

3199. PUBLIC PARTICIPATION

Standing Orders were adjourned to allow residents to speak.

Wyre Councillor Webster

At the present time Wyre Council is not holding meetings; she is pursuing residents' complaints and added that free car parking is extended on Thursdays in Garstang.

Standing Orders were resumed.

3200. CAPITAL EQUIPMENT

The Parish Lengthsman reported the strimmer head was replaced, but still needs further investigation and needs a replacement engine. The strimmer is 10 years old; Councillors considered replacement or repair.

Resolved: To replace the strimmer.

3201. PARISH LENGTHSMAN

The above decision promoted discussion on a new Parish Lengthsman resulting in a consensus to retain an employed person. The Personnel Committee will finalise details of relevant information and an advert and choose the appropriate advertising media.

3202. INSURANCE FOR MEMORIAL STONE AT THE MEMORIAL GARDEN

The Parish Council insures the stone for vandalism, storms, falling trees, frost, subsidence and more.

Resolved: To renewal the insurance on the Memorial Stone.

3203. HIRE OF QUEEN ELIZABETH II PLAYING FIELD

A local boot camp is holding sessions on the field after completing the necessary forms and confirming insurance and liability. The Parish Council received James Richards Circus' certificates, risk assessments and insurance for the 9th to 16th August visit, hire forms sent for return.

Myerscough FC wishes to hire the playing pitch for next season. Councillors confirmed the hire price. Many of the team members are Catterall children and volunteers mow and mark out the pitches and tidy up afterwards. The removal of the goal posts is not necessary at present as teams have been re-arranged.

Resolved: Confirmation of season hire price.

3204. TREES ON THE QUEEN ELIZABETH II PLAYING FIELD

Wyre Council's tree officer examined the trees to the rear of the play area on Parish Council's request and recommended a reduction of the trees above the crown.

Resolved: To arrange for tree work on Queen Elizabeth II Playing Field.

Resolved: Councillors wish to engage him to carry out a tree survey for the Queen Elizabeth II Playing Field.

3205. PSPO CONTROL OF DOG AND DOG FOULING ON QUEEN ELIZABETH II PLAYING FIELD

Wyre Council is reviewing the above protection order; the maps used are out of date and don't reflect recent improvements. Catterall Village Hall is to be asked if they wish to maintain the car park in the control order.

Resolved: To update the Queen Elizabeth II Playing Field map and submit to Wyre Council.

3206. MODEL CODE OF CONDUCT

Cllr. J. Finch wishes the Councillors to consider this consultation and comment, as members will need to adhere to this code when approved.

Resolved: Comment will be completed by the clerk in consultation with Cllr. J. Finch and Cllr. D. Sharples.

3207. PLANNING APPLICATIONS**Applications Withdrawn:**

20/00353/COUQ

Proposal: Prior approval application for change of use of an agricultural building to a dwelling house (Class C3) under Class Q and building operations

Location: Catterall Lodge Garstang Bypass Road Catterall

19/00982/FULMAJ

Proposal: Erection of new golf driving range (D2), incorporating driving range building, golf buggy parking area and safety netting (resubmission of 18/00971/FULMAJ)

Location: Garstang Country Hotel and Golf Club Garstang Road Bowgreave

Application Granted:

19/00862/LMAJ

Proposal: Variation of condition 3(b) on application 16/01083/LMAJ to extend period of operation.

Location: Westfield Farm Garstang Road Claughton-On-Brock

19/00404/RELMAJ

Proposal: Variation of conditions 01 (approved plans), 02 (approved materials), 04 (car parking), 05 (cycle parking provision), 06 (refuse store provision) and 12 (tree protection plan) to amend the approved materials and the site layout with respect to the parking, cycle and refuse store provision to the rear of the apartment block (plots 108-119) on application 17/01155/RELMAJ

Location: Land to the South of Joe Lane Catterall

19/00418/FUL

Proposal: Formation of a roof over existing slurry lagoon and tank

Location: Moons Farm Garstang Road Catterall

Applications Refused:

19/01167/LMAJ

Proposal: The erection of a module office pod (B1a), access road, and parking in association with the existing Collinson business.

Location: Riverside Industrial Park Catterall Gates Lane Catterall

Planning conditions approved:

18/00822/DIS1

Proposal: Approval of details reserved by conditions 4 (Material) and 6 (Ecology) on planning permission 18/00822/FULMAJ

Location: Catterall Lodge Farm Garstang Bypass Road Catterall

Planning Applications to consider and comment:

20/00474/OUT

Proposal: Outline application for new agricultural worker dwelling plus domestic garaging facilities

Location: Roe Farm House, Catterall Lane, Catterall

Resolved: The Parish Council has no objections to this planning application; subject to retention of the agricultural tie, but no other occupation and seeks neighbourhood notification.

20/00496/FUL

Proposal: Erection of new carport and front porch (following of existing garage and entrance porch) and replacement boundary walls and fencing

Location: Calder Springs, Stones Lane, Catterall

Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.

3208. REPORTS FOR INFORMATION ONLY;**Report on Queen Elizabeth II Field**

The contractor is hoping to return to Queen Elizabeth II Playing Field by the end of July to finish the work and meet the funding deadline.

Catterall Village Hall

The hall has recently been painted and the electrics updated with the fire equipment replaced. A free lunchbox service was provided to children on Monday 29th June. A wifi router is to be fitted and the defibrillator; from Myerscough FC sponsored by the Village Hall and Parish Council will be completed soon.

Catterall in Bloom

The team is looking to create a community orchard on the potato field; they are meeting with the owner this week to discuss details. Trees to include apple, pear and plum, the idea was raised during North West in Bloom judging visits. They are hoping to organise a community planting day in Autumn this year.

Catterall Parish Council Facebook Page

Cllr. S. Kirkman is sharing posts with information to assist residents.

3209. FINANCE

Accounts:

The following payments have been received;

1. Pilling Parish Council	£ 27.71	
2. Catterall Village Hall	£ 30.00	Catterall in Bloom
3. Lancashire County Council	£500.00	Lengthsman Scheme

Resolved: To bring cheques 002430 and 002465 back to the bank:

002430; has not been presented and is now out of date.

002365; due to Covid 19 all cheques received by Viking at the start of lock down were destroyed; a replacement was sent last month making this one redundant.

Resolved: Councillors resolved to pay the following invoices received:

Cheque	Payee	Amount	Reason
2487	Houghtons Filling Station	£ 46.33	Petrol/Diesel
2488	Mrs. A. Parker	£158.37	Catterall in Bloom
2489	Spindrift Sprayers	£233.23	Catterall in Bloom
2490	B and H Pest Control	£ 30.00	Mole control
2491	Olive Branch Landscapes	£632.02	Grounds Maintenance
2492	Nortech Security Systems	£ 42.00	Repair + disposal of monitor
2493	HMRC	£962.63	First Quarter
2494	Bridge Insurance Brokers Ltd	£ 69.00	Memorial Stone Insurance
Tr/fer	G. Benson	£ 3.38	Clerk's reimbursements
Tr/fer	T. Hoyles	£ 44.60	Lengthsman's expenses
		£2,221.56	

Direct Debits/Standing Orders

BT	£ 58.36
Easy-web-sites	£ 27.60
Staff costs: June	£2,932.73

Bank Reconciliation and first quarter budget monitoring

Resolved: Bank Reconciliation and budget monitoring to 15th June, 2020 were accepted.

Reported: Insurance payments paid early in the year, audit due in August, administration includes a twice paid invoice; to be brought back to bank and Towers and Gornall annual invoice

Bank Transfer

Resolved: To transfer £10,000 covering cheque payments

3210. QUESTIONS FOR COUNCILLORS

Cloughton Re-cycle Centre

Reply from Lancashire County Councillor Atkinson assuring the Parish Council the centre will reopen in time. County opened the reuse shop in April; where household items and furniture is redistributed to vulnerable residents in Lancashire. It is neither practical nor safe to open Cloughton Centre at this time.

Play Areas on Queen Elizabeth II Playing Field

Following recent Government announcements the play areas on Queen Elizabeth II Playing Field have been opened, BUT with restrictions. The Parish Council has followed the lead of Wyre Council and placed restriction signs around the Queen Elizabeth II Playing Field covering all the field and play equipment.

There being no further business the Chairman closed Catterall Parish Council meeting at 8.20 pm.

Date

Chairman