



**CATTERALL PARISH COUNCIL**

**MINUTES OF THE  
PARISH COUNCIL MEETING**

**HELD ON TUESDAY  
4<sup>th</sup> JULY, 2017 AT 7.00PM**

**AT CATTERALL VILLAGE HALL,  
GARSTANG ROAD, CATTERALL**

*Present:*                      *Councillors;* *I. Brayshaw, Chairman*  
*J. Finch, Vice-Chairman,*  
*Mrs. S. Bulman,*  
*Mrs. P. Bugeja*  
*K. O'Hanlon,*  
*R. Hill,*  
*S. Kirkman,*  
*D. Sharples*  
*E. Taylor,*  
*Gillian Benson, Clerk to the Parish Council,*  
*Lancashire County Councillor Shaun Turner,*  
*Wyre Councillor Peter Murphy,*  
*1 resident*

**2778. APOLOGIES FOR ABSENCE**

There were no apologies received at this meeting

The Chairman welcomed the new County Councillor to his first meeting following the recent election.

**2779. NOTIFICATION OF INTERESTS**

Councillors were asked to state any interests in matters to be discussed at this meeting and are reminded that changes to their Register of Interests must be made within 28 days.

**2780. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Council meeting held on 6<sup>th</sup> June, 2017, having been circulated to members were agreed and signed by the Chairman as a true record.*

**2781. PUBLIC PARTICIPATION**

Standing Orders were suspended to receive information.

**Including a Police Report**

**June Crime** – The driver's side front window of a vehicle parked on Catterall Gates Lane was smashed and a purse stolen and a jemmy was used to try to force the front door of a Stone Cross Gardens property.

**Anti-Social Behaviour** – At a terrace row on the A6 a neighbour was reported for throwing stones at the house, a Catterall man reported his ex-partner had tried to contact him but would have breached a restraining order to respond and a Goldfinch Drive resident reported his girlfriend was receiving threatening and abusive messages from an ex-partner.

**Lancashire County Councillor Report**

County Cllr Turner was settling in at County Hall and accepting queries; he has a lead access to cabinet. The state of the pavements on Baylton Drive following additional residential development was raised plus the instillation of 20MPH repeater signs. Also the state of Garstang Road between Catterall Gates Lane and Duckworth Drive, now known as the 'tramlines', which are breaking up on the cuttings. Public Health England has recently spoken to Lancashire County Council.

**Wyre Councillor Report**

Wyre Cllr. Murphy reported that the local CCG were hoping to meet with local health services to offer a joint service covering Wyre. The Wyre Local Plan should be out for consultation in September, in the meantime there is sufficient in place to support planning application decisions.

The meeting was resumed.

**2782. VACANCY IN THE OFFICE OF PARISH COUNCIL**

The time has passed for the calling of an election and members were asked to co-opt a member as soon as is practicable.

*Resolved: To update the advertisement on the notice boards.*

**2783. DONATION REQUEST FROM CATTERALL GALA**

Catterall Gala wishes to add to their bunting to extend along the route of the procession and is seeking contribution from the Parish Council. Councillors considered this request and wished to add to the bunting.

*Resolved: To grant £200 towards Catterall Gala's bunting.*

**2784. FENCE BEHIND MEMORIAL GARDEN**

Councillors are aware that the Memorial Garden backs onto a private dwelling, which had an overgrown hedge and to protect the garden from the overhanging vegetation the Parish Council erected a wire link fence. The dwelling has been renovated including removal of the overgrown hedge and the new owners wish to erect a fence to replace both fences. Quotes were presented to the Councillors with an appeal to the Parish Council for a contribution towards the cost of replacement. Councillors considered the specifications laid out in the quote, but were concerned at a number of items.

*Resolved: To discuss concerns with the house owner.*

**2785. KEEPERS WOOD LAND**

There appears to be a growing problem with dog owners not picking up their animal's faeces. Councillors considered any actions deemed necessary in this situation.

*Resolved: To discuss problems with the dog warden as to a way forward.*

Councillors noted the Parish Council's young trees from the Woodland Trust and grown on by Councillors have been planted on this land.

**2786. USE OF THE QUEEN ELIZABETH II PLAYING FIELD**

Inglewhite Church requests permission to use the playing field for an outdoor treasure hunt and family games night on the evening of Thursday 13th July. A risk assessment will be carried out and insurance is in place with a good number of adult supervision. Councillors considered this request.

*Resolved: Catterall Parish Council is to allow use of the Queen Elizabeth II Playing Field for Inglewhite Church on 13<sup>th</sup> July.*

**2787. PLANNING APPLICATIONS**

The following planning application has been granted;

*17/00317/FUL*

**Proposal:** Single-storey front, side and rear extension with two-storey side extension  
**Location:** 15 Meadowcroft Avenue Catterall

*16/00743/REMAJ*

**Proposal:** Reserved matters application for access, scale, appearance and layout of the retail element of the mixed use development granted outline planning permission under ref. 15/00248/OULMAJ with associated car parking, infrastructure and landscaping  
**Location:** Land Bounded By Garstang Road, Preston Lancaster New Road and Joe Lane Catterall

*16/01065/RELMAJ*

**Proposal:** Reserved matters application for the erection of 200 dwellings with associated landscaping and infrastructure (following outline approval 15/00248/OULMAJ)  
**Location:** Land Bounded By Garstang Road, Preston Lancaster New Road and Joe Lane Catterall

**Councillors made comment on the following planning application:**

*17/00532/FUL*

**Proposal:** Change of use of agricultural building to four B1 office units with external alterations to the building and change of use of field to create parking and access  
**Location:** Ripon Hall Farm Catterall Lane Catterall

*Resolved: The Parish Council has no planning objections in principle, but there is great concern with traffic impact on to the A6.*

*17/00495/ADV*

**Proposal:** Erection of new directional sign on A6 and fascia on sign building  
**Location:** Ripon Hall Farm Catterall Lane Catterall

*Resolved: The Parish Council has no planning objections in principle, but there is great concern with traffic impact on to the A6.*

*17/00570/FUL*

**Proposal:** Single storey side & rear extension (following removal of existing conservatory)

**Location:** 5 Meadowcroft Avenue Catterall

*Resolved: the Parish Council has no objections in principle, but submitted plans do not represent what is on the ground and are misleading.*

*17/00495/FUL*

**Proposal:** Change of use of existing 4 B1 units to form a D2 gymnasium with alterations to the front elevation and altered access onto Catterall Lane (part retrospective)

**Location:** Ripon Hall Farm Catterall Lane Catterall

*Resolved: The Parish Council has no planning objections in principle, but there is great concern with traffic impact on to the A6.*

**2788. REPORTS FOR INFORMATION****Report on Queen Elizabeth II Field**

Cllr. J. Finch reported the funding bid to Sport England for the Trim Trail was still being considered.

## Report of the representative on Catterall Village Hall

Cllr. R. Hill reported the recent meeting stated the roof was leaking.

## Lancaster Canal Towpath Renovation Project

Cllr. R. Hill reported on the project which hopes to upgrade the canal towpath from Forton to Bilsborrow. The initial estimate is £2 million, but this is based on a towpath 8 feet wide, which it clearly isn't in many cases. Funding sources have been suggested and Parish Councils will be approached to contribute to their stretch and the Parish Council included this in this year's budget.

## Environment Committee

The Toddler and Junior Play Area Inspection has been reviewed favourably by the committee. There are a number of snagging items to put right, which Playdale will attend to.

## Defibrillator Fund Raising

Councillors have been raising the profile of the defibrillator in the community with positive results. Collecting tins are in local shops and local businesses have been approached for donations. Cash donations have also been received.

Councillors then considered the location for a defibrillator with the Memorial Garden being ideal as it is central to the village and has a power supply.

## Catterall in Bloom

3 Cherry trees have been planted on the service road grass verge on Garstang Road, complementing the farm cart. Judging by North West in Bloom will be from 9am on 21<sup>st</sup> July and all 'Bloomers' are on high alert.

## 2789. FINANCE

The following payments have been received;

1. Pilling Parish Council	£ 23.96	Phone and Broadband
2. Pilling Parish Council	£ 79.27	Lengthsman
3. Kirkland Parish Council	£722.00	
4. VAT Refund, 2016 - 2017	£15,200.72	
5. Defibrillator donations	£ 30.00	

Councillors resolved to pay the following invoices:

1. Clerk's Salary and expenses	£169.71	
		Includes Dylan Cross - Artwork for Play Area sign (£140.00)
2. Parish Lengthsman Wages and expenses	£367.08	
3. B and H Pest Control	£ 30.00	
4. F H and M Davis – Planters for in Bloom	£576.00	
5. C and C Supplies	£ 40.98	
6. Haldane Fisher	£ 15.22	
7. Nortech Security Systems – Info notices	£ 30.00	for CCTV
8. Returned Cheque charge	£ 10.00	
9. Armstrongs Garden Machinery	£ 50.58	
10. Sue White Secretarial Services	£330.00	Catterall Crier
11. T. Hoyles – Van Insurance	£229.29	
12. Catterall Gala	£200.00	Bunting

**Direct Debits/Standing Orders**

PlusNet	£ 12.00
BT	£ 42.51
Staff costs	£1,540.00
Pensions	£370.49
Easy-web-sites	£ 24.00

**Bank Reconciliation and Financial Statement**

*Resolved: The Bank Reconciliation and Financial Statement to 15<sup>th</sup> June, 2017 were accepted.*

**2790. QUESTIONS FOR COUNCILLORS**

**Amenity Grass Cutting**

The contract price from Lancashire County Council has been confirmed and will remain at the same level. That being £160.00 for the areas in the village cut on behalf of the County.

**PAYE**

The accountant has recalculated the clerk’s salary in line with an increase in pension payments. This also impacts on the HMRC payments which will need to be recalculated.

**CCTV Signs**

These will be erected shortly at the junction of Garstang Road and Cock Robin Lane.

*There being no further business the Chairman closed the meeting at 8.35pm.*

Date .....

Chairman .....