



**CATTERALL PARISH COUNCIL**

**MINUTES OF THE  
PARISH COUNCIL MEETING**

**HELD ON TUESDAY  
6<sup>th</sup> JUNE, 2017 AT 7.00PM**

**AT CATTERALL VILLAGE HALL,  
GARSTANG ROAD, CATTERALL**

*Present:*                      *Councillors;* *J. Finch, Chairman,*  
*Mrs. S. Bulman,*  
*Mrs. P. Bugeja*  
*K. O'Hanlon,*  
*D. Sharples*  
*E. Taylor,*  
*Gillian Benson, Clerk to the Parish Council,*  
*Two residents*

In the absence of the Chairman the Vice-Chairman took the chair.

**2765. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. I. Brayshaw, Cllr. R. Hill and Cllr. S. Kirkman.

**2766. NOTIFICATION OF INTERESTS**

Councillors were asked to state any interests in matters to be discussed at this meeting and are reminded that changes to their Register of Interests must be made within 28 days. Cllr. K. O'Hanlon declared an interest in finance as he was to receive a cheque for Catterall in Bloom payments.

**2767. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Council meeting held on 2<sup>nd</sup> May, 2017, having been circulated to members were agreed and signed by the Chairman as a true record.*

**2768. PUBLIC PARTICIPATION**

Standing Orders were suspended to receive information.

Public participation was introduced 14 years ago to allow residents to speak at an allotted time during a Council meeting. Similar to question time at principal authorities, but at a Parish level questions do not need to be submitted 10 days prior to the meeting.

The meeting was resumed.

**2769. FITNESS TRAIL FOR THE QUEEN ELIZABETH II PLAYING FIELD**

Following the success of the first phase of improvement for the playing field the Parish Council is to actively look for funding for a trim trail. This trail consists of a hard surfaced path running around the perimeter of the playing area with 'stations' on route offering exercise equipment suitable for outdoor use. Funding bodies have been approached, but few will pay 100% of the costs therefore Councillors considered putting capital aside to

seed any funding bids for the trim trail. Costs will be in the region of £45,000 and £5,000 will be reserved.

*Resolved: To reserve £5,000 to act as seeding money in favour of funding bids for the trim trail on the Queen Elizabeth II Playing Field.*

#### **2770. FLAG POLE IN CATTERALL**

At the May meeting the idea of a flagpole was suggested. Councillors were asked to consider location, height, purchase of which flag and responsibility for raising and lowering the flag. There are a number of issues raised not least planning permission.

*Resolved: Confirm if planning permission is required and prices of suitable poles.*

#### **2771. VACANCY IN THE OFFICE OF PARISH COUNCILLOR**

The Chairman has received the resignation of Cllr. John Houghton, Wyre Council has been informed and notices have been issued. Wyre Council will inform the Parish Council should an election have been called.

*Resolved: To wait for Wyre notification regarding an election.*

#### **2772. CCTV WARNING SIGNS ON GARSTANG ROAD**

Councillors considered CCTV warning signs at the junction of Cock Robin Lane and Garstang Road; the CCTV used in Garstang all have warnings for drivers on lamp posts. It was noted that those in Garstang were primarily for observing public disorder.

*Resolved: To ascertain legal requirements on displaying CCTV warning signs.*

#### **2773. MEMORIAL GARDEN**

The memorial plaque to former Cllr. Don Harvey has recently been installed at the Memorial Garden; and the Parish Council wish to officially recognise this.

*Resolved: To approach Mrs. Harvey as to the timing of this recognition.*

#### **2774. PLANNING APPLICATIONS**

The following planning application has been granted;

**17/00199/LAWP**

Proposal: Certificate of lawful development for proposed single storey rear extension

Location: 23 Duckworth Drive Catterall

#### **Councillors made comment on the following planning application:**

**17/00439/FUL**

**Proposal:** Retrospective application for change of use of agricultural building to B1 (light industrial) for fish tank manufacturing business including new associated car park

**Location:** Greenlands Farm Garstang Bypass Road Catterall

*Resolved: The Parish Council has no objections to this planning application.*

**17/00459/FUL**

**Proposal:** Erection of a 1.8m high garden wall (following demolition of existing fence)

**Location:** 148 Garstang Road Catterall

*Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**17/00486/LAWP**

**Proposal;** Construction of 15 monopole on concrete base with ancillary antennas, ductwork, and cable trays.

**Location:** Electricity Sub Station 35M from 1 Catterall Lane Catterall

*Resolved: The Parish Council has no objections to this planning application.*

**17/00495/FUL**

**Proposal:** Change of use of existing 4 B1 units to form a D2 gymnasium with alterations to the front elevation

**Location:** Ripon Hall Farm Catterall Lane Catterall

*Resolved: The Parish Council has no objections in principle to this planning application, but great concern with potential traffic exiting onto the A6 against the new housing estates.*

**2775. REPORTS FOR INFORMATION****Report of the representative on Catterall Gala**

Cllr. S. Kirkman reported on a most successful day, but the Gala would have appreciated more Parish Councillors walking.

**Wyre River Trust**

Cllr. E. Taylor reported that following the last cancellation Tom Myerscough is to visit the River Calder on 26<sup>th</sup> July at 4.30pm to assess the erosion and hopefully offer a way forward.

**Catterall in Bloom**

A half year report was presented to the Councillors including proposed planting of trees on the service road off Garstang Road and Keepers Wood Land, following discussions with Wyre Council's tree officer. A hamper competition has been advertised in the Catterall Crier, working with Claughton School, work has started this year on Stone Cross Garden and the Peace Garden. The planted floral barrels are set to arrive and the farm cart is planted with local gardeners produce.

**2776. FINANCE****Audit 2016 – 2017****Internal Auditor's Report**

The internal auditors report was received and discussed and implementations will be put into practice.

The following payments have been received;

1. Pilling Parish Council	£ 29.88	Phone and Broadband
2. Catterall in Bloom - sponsorship	£160.00	
3. Lancashire Environmental Fund	£14,306.00	Grant for play area
4. Lancashire County Council PRow payment	£250.00	

Councillors resolved to pay the following invoices:

1. Clerk's Salary and expenses	£ 47.74	
2. Parish Lengthsman Wages and expenses	£347.88	
3. Mr. K. O'Hanlon – Catterall in Bloom	£ 40.97	
4. Houghtons Filling Station	£ 62.81	
5. C and C Supplies	£ 13.49	
6. C and C Supplies	£186.82	
7. HM Revenue and Customs	£2,277.40	First quarter
8. B and H Pest Control	£ 30.00	
9. Wyre Memorials	£ 76.00	
10. Mrs. A. Parker – Catterall In Bloom	£ 27.00	
11. Came and Company – Insurance	£1,518.11	
12. James Higham – Computer	£ 45.00	
13. Mrs. J. Lingings – Internal Auditor	£100.00	

**Direct Debits/Standing Orders**

PlusNet	£ 12.00
BT	£ 49.49
Staff costs	£1,810.00
Pensions	£312.37
Easy-web-sites	£ 24.00

**Bank Reconciliation**

*Resolved: The Bank reconciliation to 15<sup>th</sup> May, 2017 was accepted.*

**2777. QUESTIONS FOR COUNCILLORS**

**Catterall New Town?**

The advertising hording stating 'building a new Catterall Village Centre' and located on Goose Lane and Garstang Road was raised. Not only are these in Claughton, but the majority of this new estate will also in Claughton. Letters were prepared to be signed by both Catterall and Claughton on Brock Parish Councils and sent to Miller Homes as the developer and Garry Payne, Wyre Council, pointing out the parish boundaries.

*There being no further business the Chairman closed the meeting at 8.00pm.*

Date .....

Chairman .....