



CATTERALL PARISH COUNCIL

MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING

**6th April, 2021, at 7.12pm,
Following the Annual Parish Meeting**

Present:

Catterall Parish Councillors;

*I. Brayshaw, Chairman,
J. Finch, Vice-Chairman
Mrs. S. Bulman,
S. Kirkman,
Mrs. J. Mackenzie,
K. O'Hanlon
D. Sharples,
Gillian Benson, Clerk to the Parish Council
One resident,*

Lancashire County Councillor and Wyre Councillor Turner

3320. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. Mrs. E. Webster for this meeting.

3321. NOTIFICATION OF INTERESTS

Councillors are asked to declare any interests on the agenda items and reminded that changes to your Register of Interests must be made within 28 days.

As members of the committee Cllr. J. Finch, Cllr. S. Kirkman, Cllr. Mrs. J. Mackenzie and Cllr. K. O'Hanlon declared a non-pecuniary interest in Catterall Village Hall. Cllr. K. O'Hanlon declared a non-pecuniary interest in Catterall in Bloom as a member. Cllr. S. Kirkman declared a non-pecuniary interest in planning application 21/0000269/OUT being friends with a neighbour.

3322. MINUTES OF THE LAST MEETING

Resolved: Minutes of the Parish Council meeting held on 2nd March, 2021 having been circulated were signed as a correct record.

Amendment: Item number 3315 the Parish Council asked for support from Wyre Council's dog warden in the village.

3323. PUBLIC PARTICIPATION

Standing Orders were adjourned to allow guests to speak.

A Stones Lane resident addressed the Parish Council concerning re-surfacing the private lane. The lane is well used by walkers and those who live on the adopted part of the lane. Quotes to re-surface are in the region of £20K and many of the residents are willing to pay, but not all. He appeals to Catterall Parish Council for a contribution to the cost. Councillors discussed making a formal approach to Lancashire County Council for adoption and County Cllr. Turner will make enquiries with information supplied by resident.

Lancashire County Council S. Turner

The Councillor raised a £2million fund for public paths within Lancashire County Council involving local partners such as Canal Trust and Wyre Rivers Trust when available; money will be used as matched funding for projects.

An unofficial pedestrian cut through created on the Daniel Fold residential development which exits through to Tan Yard Road is attracting vehicles taking a short cut from the A6.

Standing Orders were resumed.

3324. VACANCY IN THE OFFICE OF PARISH COUNCILLOR

Councillors will co-opt as soon as practicable.

3325. DRAINAGE PROBLEMS ON COCK ROBIN LANE

From Lead Officer, Lancashire County Council; thank you for your correspondence and I will address each of the queries you raised in turn.

Unfortunately not all the gullies were cleared and these remain a flooding problem, is LCC returning to continue the work?

We were unable to cleanse some of the gullies during on our last visit due to vehicle obstructions, however, we will attend to these gullies when we are next in the area.

Some of the gullies are higher than the road level.

We currently have no plans to lower these gullies but we will do so once resources are available. *When?*

When is the Lancashire County Council programme confirmed?

We have analysed all the roads in our care throughout the county and, unfortunately, Cock Robin Lane was not ranked high enough to be put forward for the 2021-22 resurfacing programme. We will continue to monitor its condition and reassess for consideration of a future capital scheme.

Councillors are concerned with no definite progress as to when these problems will be dealt with.

Resolved: Lancashire County Councillor will chase County to look at Cock Robin Lane's gully problems.

3326. REQUEST FROM CATTERALL VILLAGE HALL

The Village Hall Committee asks the council if the Lengthsman can carry out some urgent work to assist in the safety of users of the hall. We have recently carried out a general building risk assessment and a fire risk assessment and this has given rise to a small number of urgent matters as follows:

- Paint the edges of the ramps and steps in from of the parish office with yellow paint to highlight them
- Paint the edge of any step near the container
- Replace the paving flag that is missing by the container and cement a ramped exit from the back fire door to allow a disabled user to get out of the village hall in the event of a fire
- Cement the edge of the ramp near the parish council office so that there is no lip as it meets the car park
- Painting the container at the rear of the Village Hall.

The village hall committee will provide the materials if the parish lengthsman is permitted to do the work. There is a deeper drop from the paved area near the container onto the path but there is no room for a ramp at that location and the village hall committee will have to consider an appropriate means of safe exit onto the path in due course.

Resolved: Councillors considered and agreed to this request. The Committee will liaise with the clerk as to the programme of work.

3327. REQUEST FOR A DONATION

Bowland Pennine Mountain Rescue Team is requesting consideration of a donation.

Resolved: Unfortunately request does not meet the Council's Donation Policy.

3328. HIRING THE QUEEN ELIZABETH II PLAYING FIELD

Garstang FC is looking for a football pitch to hire mid-week evenings purely for training purposes; between 6-7.30pm. They are aware Myerscough Juniors rent the pitch on Sundays for matches but hope to train in the evening; Myerscough FC will be playing every Sunday in April, May and June and school holidays.

Resolved: With the number of requests to use the Queen Elizabeth II Playing Field users will be asked to meet the Green Spaces Committee to resolve dates and times.

3329. HIRING THE QUEEN ELIZABETH II PLAYING FIELD II

Edward Fisher wishes to present a Fair for families with young children with small juvenile rides, possibly 10 am to 6.00pm Friday, Saturday & Sunday in May; restrictions allowing. I would love the opportunity to discuss the possibilities further. Toilet facilities will be provided and any rubbish will be cleared; Insurance and Risk Assessments in place for a COVID Restricted event. Councillors considered this request, with the number of approaches to use the field there could be clashes with other users.

Resolved: To invite to a Green Spaces Meeting to discuss possibilities.

3330. REQUEST FOR CONTRIBUTION TOWARDS RESURFACING STONES LANE

Catterall Parish Council, under the Power of Competence, is able to donate to a project where it will benefit all or some of the parish. Stones Lane is a private road owned by the households on each side; discussions continued from the public participation.

Resolved: To defer the matter until a decision as to adoption by Lancashire County Council is made.

3331. PARISH COUNCIL INSURANCE

Resolved: To look for alternative insurance companies for Parish Councils.

3332. POST OFFICE REQUEST

The Parish Council has received a request by the Post Office to display a banner. Councillors will be aware that the Post Office is due to begin an outreach service on two mornings a week in the village hall. On behalf of Catterall Village Hall councillors are asked to consider displaying the banner on the wooden fence on the perimeter of the car park.

Resolved; Parish Council agree to the location of a Post Office banner during their use in the Village Hall.

3333. WAIN HOMES OPEN SPACE

A hedgerow has been removed between the new Daniel Fold housing estate and Tan Yard Road, where a new footpath exits; allowing access by vehicles, which as it gets more known will cause damage to the green space. There is a potential safety problem with vehicles using a bridleway and public footpath and from a crime prevention route.

Resolved: Cllr. Turner will report the situation to Public Rights of Way and highways.

3334. LAND AT SIDE OF 26, COCK ROBIN LANE

The Parish Council received a solicitor's letter concerning ownership of the above land.

The landowner of 26, Cock Robin Lane asks for the boundary to be re-instated.

Councillors considered this approach and will take legal guidance.

Resolved: To ask the landowner to send proof of title.

3335. PLANNING APPLICATIONS**Planning Application granted:****20/00813/FULMAJ**

Proposal: Conversion of barn in to 3 dwellings and erection of 8 dwellings with associated access off Garstang Road (A6) (Pursuant to variation of conditions 2 (Plans), 5 (Landscaping), 12 (Boundary treatments), 16 (Access works) and removal of condition 13 (Obscure Glazing) on planning application 18/00822/FULMAJ to enable the replacement of the redundant farmhouse together with alterations and amendment to site access, garages and layout arrangements

Location: Catterall Lodge Farm, Garstang By-Pass Road (A6), Catterall

Applications Withdrawn:**21/00211/AGR**

Proposal: Prior notification application for the erection of an agricultural building for storage of machinery, hay, straw and feed.

Location: Rylstone Barn Catterall Lane Catterall

21/00154/FUL

Proposal: Erection of an agricultural livestock building, creation of new access to the highway, creation of a new access track and removal of existing track - Phase 1

Location; Land Adjacent Catterall Lane Catterall Lane Catterall

21/00132/OUT

Proposal: Outline application for an agricultural workers dwelling

Location: Land Adjacent Catterall Lane Catterall Lane Garstang

Planning Application to consider and comment:**21/00269/OUT**

Proposal: Construction of 2 new dwellings in existing residential garden of number 53 Meadowcroft Avenue, Catterall

Location: 53 Meadowcroft Avenue Catterall

The application was called in to Wyre Council's Planning Committee to decide.

Resolved: The Parish Council strongly objects to this planning application and seeks neighbourhood notification. Over-intensive, incorrect boundary used, access too narrow to serve three properties and the dyke is redundant.

21/00299/FUL

Proposal: Erection of an agricultural workers dwelling

Location: Roe Farm House Catterall Lane Catterall

Resolved: The Parish Council has no objections to this planning application, but seeks agricultural use conditioning.

21/00293/FUL

Proposal: Erection of an agricultural storage building

Location: Rylstone Barn Catterall Lane Catterall

Resolved: The Parish Council has no objections to this planning application, but seeks agricultural use conditioning.

21/00347/FUL

Proposal: Application for 1 agricultural building or livestock, new access to highway, new access track through field and removal of existing track-Phase 1

Location: Land Adjacent Catterall Lane Catterall Lane Preston

Resolved: The Parish Council has no objections to this planning application, but seeks agricultural use conditioning.

21/00349/FUL

Proposal: Application for 1 agricultural building for livestock, new access to highway, new access track through field and removal of existing track Phase 2

Location: Land Adjacent Catterall Lane Catterall Lane

Resolved: The Parish Council has no objections to this planning application, but seeks agricultural use conditioning.

21/00343/OUT

Proposal: Outline application for one agricultural worker dwelling (all matters reserved)

Location: Land Adjacent Catterall Lane Catterall Lane

Resolved: The Parish Council has no objections to this planning application, but seeks agricultural use conditioning.

3336. REPORTS FOR INFORMATION ONLY**Report of the representative on Catterall Village Hall**

Cllr. S. Kirkman requests the Memorial Gate has a combination and this number with the barrier lock is given to the emergency services.

Report of the representative on Catterall in Bloom

The Bloom team has new members and wish to take over and maintain one of the beds on the Queen Elizabeth II Playing Field. The Councillors agreed to this requested. The roadside planter has been cleared of planting and a bee hotel will be installed. The Bloomers are to mulch down the compost heap for use in the village. A raised planter was donated for use on the community garden at Stone Cross Gardens.

Catterall Parish Council Facebook Page

Web site to carry news link.

Personnel Committee Meeting

The Parish Lengthsman has completed his probationary period and is now a permanent staff member and outstanding holiday entitlements are to be carried over.

3337. FINANCE**Accounts:**

The following payments have been received;

1.	Pilling Parish Council	£ 17.90	Phone and broadband
2.	Kirkland Parish Council	£ 7.82	Phone and Broadband
3.	Wyre Council – precept	£82,000.00	

Transfers/Direct Debits/Standing Orders

1.	Parish Lengthsman	£103.11
2.	Clerk's reimbursements	£ 43.38
3.	Staff costs	£2,606.63
4.	BT	£ 49.44
5.	Easy-web-sites	£ 27.60

Resolved: Councillors resolved to pay the following invoices received:

Cheque	Payee	Amount	Reason
2565	Lancashire Association of Local Councils	£443.63	Subscription
2566	Houghtons Filling Station	£ 40.01	Fuel
2567	E.ON UK plc	£ 27.44	Christmas Tree electricity
2568	The 4th Duke of Westminster's 1964 Settlement	£250.00	Christmas Trees
2569	HMRC	£1,048.26	Year-End Payment
2570	Keep Britain Tidy	£394.80	Green Flag Award
2571	Olive Branch Landscapes Ltd	£632.02	Grounds Maintenance
2572	Mr. K. O'Hanlon	£ 10.56	Catterall in Bloom
2573	Void	0.00	
2574	Void	0.00	
2575	Harrison Drury and Bannister Bates Property Lawyers	£1,889.60	Keepers Wood Way II
	Total	£4,736.32	

Transfer request

Resolved: Councillors agreed to £10,000 to cover payments from the saving account.

Bank Reconciliation to 15th March, and 31st March, 2021

Resolved: Bank Reconciliations to 15th and 31st March, 2021 were accepted.

Year End Accounts and Budget Monitoring

Presented for information; to be accepted at the Annual Parish Council meeting.

3338. QUESTIONS FOR COUNCILLORS

Complaints Policy

To review in light of a Facebook query when 'like' was accidentally posted.

Update on A6 traffic island

County's design team have completed their work and are ready to carry out the construction. However, when one of our officers visited the site a fortnight ago, they found that a treble BT chamber in the verge had been smashed by a vehicle and that there was a strong smell of gas in the area where we intend to extend the footway. As such, both BT and Cadent Gas were contacted to resolve those issues. There has been no response from either Cadent Gas or BT; County is unable to do anything until confident that any gas leak in the area has been resolved and operatives are not placed at risk during construction. Both BT and Cadent Gas have been contacted again and when confirmation is received; County will be able to confirm a start date.

*There being no further business the Chairman closed
Catterall Parish Council meeting at 9.00pm.*

Date

Chairman