



CATTERALL PARISH COUNCIL

**MINUTES OF THE
PARISH COUNCIL MEETING**

**HELD ON TUESDAY
3rd DECEMBER, 2019 at 7.00pm**

AT CATTERALL VILLAGE HALL,

Present: *Councillors; I. Brayshaw, Chairman,
J. Finch, Chairman,
Mrs. S. Bulman,
M. Butler,
S. Kirkman,
K. O'Hanlon,
Mrs. J. Mackenzie,
D. Sharples,
Gillian Benson, Clerk to the Parish Council*

3114. APOLOGIES FOR ABSENCE

Apologies were received from Wyre Councillor E. Webster

3115. NOTIFICATION OF INTERESTS

Councillors were asked to state any interests in matters to be discussed at this meeting and are reminded that changes to their Register of Interests must be made within 28 days.

3116. MINUTES OF THE LAST MEETING

Resolved: The minutes of the Council meeting held on 5th November, 2019, having been circulated to members were agreed and signed by the Chairman as a true record.

3117. PUBLIC PARTICIPATION

Standing Orders were suspended to receive information.

There were no members of the public present.

The meeting was resumed.

3118. HEALTH MILE FUTURE

Information about reorganising the Health Mile was considered by Councillors. From 2020; Team ShazzAnn will host a quarterly event – the Catterall Catch Up.

Resolved: Catterall Parish Council fully supports Team ShazzAnn and their continued use of the Queen Elizabeth II Playing Field.

3119. OPERATION LONDON BRIDGE

Information sent by email. Although agreed in principle no details were resolved. Catterall Parish Council confirmed the Memorial Garden to lay the flowers (with specific instructions what's permissible) and their planned disposal. Councillors will be wearing black ribbons.

Resolved: Set up a Working Group for the finer details.

3120. CATTERALL CRIER

During discussions at the Finance Committee the worth of Catterall Crier with the web site and Facebook was raised, one edition was printed this year. It is time consuming to write and deliver and was originally necessary for QPCS.

Resolved: Publishing to be temporarily suspended and reviewed in May, following feedback.

3121. FINANCE COMMITTEE MEETING

Met on 25th November: minutes sent by email with the Terms and Responsibilities for resolution.

Resolved: The Terms and Responsibilities were accepted by the Parish Council and the Chairman signed them.

3122. PLANNING APPLICATIONS***Planning Discharge;***

18/00822/DIS

Proposal: Approval of details reserved by conditions 5 (Landscape), 9 (Ground levels), 11 (CEMP), 12 (Boundary Treatment), 14 (Desk Study), 15 (Historic Report) and 21 (Tree Protection) on planning permission 18/00822/FULMAJ

Location: Catterall Lodge Farm Garstang Bypass Road Catterall

14/00681/DIS1

Proposal: Discharge of conditions 05 (ground, slab and floor levels) on application 14/00681/OUTMAJ

Location: Daniel Fold Farm Daniel Fold Lane Catterall

Request for Planning Discharge; for Information

19/00422/DIS1

Proposal: Agreement of details of condition 05 (materials) on application 19/00422/FUL

Location: Riverside Industrial Park Catterall Gates Lane Catterall

18/00822/DIS

Proposal: Approval of details reserved by conditions 5 (Landscape), 9 (Ground levels), 11 (CEMP), 12 (Boundary Treatment), 14 (Desk Study), 15 (Historic Report) and 21 (Tree Protection) on planning permission 18/00822/FULMAJ

Location: Catterall Lodge Farm Garstang Bypass Road Catterall

Planning Applications commented upon:

19/01167/LMAJ

Proposal: The erection of a module office pod (B1a), access road, and parking in association with the existing Collinson business.

Location: Riverside Industrial Park Catterall Gates Lane Catterall

Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.

3123. REPORTS FOR INFORMATION**Report on Queen Elizabeth II Field**

Cllr. J. Finch reported on the extension to the Lancashire Environmental Fund grant needed as the work started later than planned and will not be finished until February, 2020, when the container grown plants and the willow tunnel will be planted.

Walking to School

Cllr. Mrs. S. Bulman reported although the work on Bowgreave Hill is completed the group remains monitoring the pavement from Garstang Academy into Catterall.

Catterall Village Hall

Seating and bunting has been purchased. The committee would welcome the use of the Parish Council's wifi connection and will reduce the Parish Office rental by £100 per year.

Catterall Parish Council Facebook Page

Cllr. S. Kirkman is to change the cover photo to the Christmas Tree and post the Christmas Tree collection in Catterall after Christmas.

3133. FINANCE**Draft Budget 2020 – 2021**

Councillors read through the proposed budget with suggested projects to be carried out in the coming year added. Projects must be costed before members can consider the implications to the precept.

Catterall Parish Council administers the accounts for Catterall in Bloom; this is not Parish Council money.

The following payments have been received;

- | | | |
|--------------------------------------|---------|---------------------|
| 1. Pilling Parish Council | £ 23.62 | Phone and Broadband |
| 2. Kirkland Parish Council | £903.36 | |
| 3. Cash Donation from Christmas Tree | £ 40.00 | |

Resolved: Councillors resolved to pay the following invoices received:

Cheque	Payee	Amount	Reason
2430	J. Woods	£ 1.80	Parish Lengthsman reimbursement
2432	G. Benson	£ 93.28	Clerk's Reimbursements
2433	Houghtons Filling Station	£118.39	Fuel
Bacs	Fletchers Gardens and Driveways	£17,332.25	Playing Field Instillations
2436	Armstrongs Garden Machinery	£ 64.74	Machinery parts
2437	B and H Pest Control	£ 30.00	Mole man
2438	C and C Supplies	£ 26.01	PPE clothing
2439	Grosvenor Estate	£252.00	Christmas Trees
2440	Mrs. S. Bulman	£ 24.24	Refreshments
2441	Mr. T. Hoyles	£ 35.90	Catterall in Bloom
2442	G. E. Nickson	£ 3,896.30	Project Management/Mosaics
		£21,874.91	

Direct Debits/Standing Orders

BT	£ 45.32
Staff costs	£2,824.77
Easy-web-sites	£ 27.60

Bank Reconciliation

Resolved: Bank Reconciliation to 15th November, 2019 was accepted by Councillors.

Bank Account Transfer

Resolved: Permission granted to transfer £30,000 from savings to current account to cover the larger cheques to be signed tonight.

To pay Fletchers Gardens and Drive by bank transfer?

Resolved: With consideration to the time of year and amount Fletchers will be paid by bank transfer.

3134. QUESTIONS FOR COUNCILLORS

Christmas Tree Switch-on

It was suggested after the numbers who attended that next year the car park is to be made safer by supplying floodlights.

Village Hall Car Park Barrier

This has been replaced and needs a coat of yellow paint for safety with reflective strips and a height notice.

There being no further business the Chairman closed the meeting at 7.55 pm.

Date

Chairman